The Third Annual General Meeting
of
CEFPI Australasia Ltd
on
Friday 23rd November 2012, 4.30 – 5.30pm AEST

Learning Environment Spatial Laboratory (LESL)
Frank Tate Building (Building No 189), University of Melbourne, Swanston Street, Melbourne

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AGENDA
CEFPI AUSTRALASIA LTD
ANNUAL GENERAL MEETING No 3
Friday 23rd November 2012, 4.30 – 5.30pm AEST

Learning Environment Spatial Laboratory (LESL)
Frank Tate Building (Building No 189), University of Melbourne

1. Chairman’s WELCOME to Members
2. ATTENDANCE / APOLOGIES
3. CONFIRMATION OF THE MINUTES of AGM No. 2, 11 November 2011
4. PRESENTATION OF ANNUAL REPORTS
   4.1 Chairman’s Report
   4.2 Treasurer - Financial Statement and Audited Report
   4.3 Receipt and adoption of the Accounts for the period ending 30 June 2012
   4.4 The Appointment of the Auditor
   4.5 The Fixing of the Auditors Remuneration
   4.6 International Board Director Report
   4.7 Membership Report
   4.8 Chapter Reports
   4.9 Acknowledging retiring and welcoming new Chair and Council representatives
5. GENERAL BUSINESS
   5.1 Announcement of Chair Elect
   5.2 Confirmation of the Election of Directors for the period November 2012 to November 2014
   5.3 Announcement of inaugural Life Members
6. MEETING CLOSE
1. **CHAIRMAN’S WELCOME TO MEMBERS**

Chair: Andrew Pender     Administrator: Helen Murray

Andrew welcomed everyone to the meeting and thanked them for their support. He also acknowledged the Victorian Chapter and particularly Jo Dane for the hard work involved in organising the Big Day Out. He advised everyone was enjoying it immensely and that it was likely to become a new yearly phenomenon.

2. **ATTENDANCE AND APOLOGIES**

**Attendees:**


**Apologies:**

Lara Mackintosh, Anne Knock, Fiona Young, Deb Aukland, Michelle Foster, Phan Pit Li, Kent Lyon, David Gulland, Paul Edwards, Chiew Mei Law, Antonio D’Andrea, Stephen Parkin, Michael Michelides, Bruce Hoar, Greg Haynes

3. **CONFIRMATION OF MINUTES CEFPI AUSTRALASIA ANNUAL GENERAL MEETING NO 2. Friday 11th November 2011**

Moved Mark Trotter     Seconded Janet Mattiske  **Confirmed**
4.1 Chairman’s Report

CEFPI Australasia has continued to grow and to strengthen over the last 12 months. Our membership has increased in both number and reach, our key programs are strong and well regarded, and our organisation is increasingly being recognised for it’s contribution to the debate, and indeed the quality, of places for learning. Since taking the Chair two years ago I have been struck by the passion and commitment of our members. The collegiality and professional diversity of our members is central to CEFPI’s DNA, and we should never lose sight of this as it makes our organisation unique and provides its strength and its richness.

In the last two years our membership has grown from around 430 to around 500. We have established a Chapter in New Zealand and formalised the incorporation of the Singapore Chapter. Our status as an incorporated body, independent of the US organisation, is now firmly established. Governance procedures are in place and working, and we are on a sound financial footing. We are ably supported by our Administrative Officer, Helen Murray, and more recently by our bookkeeper Colin Bowey, and now have an excellent platform from which to provide services and programs for members, and to increase our role in research and advocacy.

We continue to maintain close ties with CEFPI US, through representation on International committees and of course through our Board representative Andrew Bunting. There is now a UK affiliate organisation, UK Learning, providing another perspective to the international debate. It is important that we continue to engage internationally, as we have a lot to offer, and there is much we can learn. I would like to thank International Chairs Don Gilmore and Dave Edwards, and CEO John Ramsey, for the support they have given to our Region over the last two years.

Our conference on the Gold Coast this year continued the tradition of excellent events, which now regularly attract in excess of 450 delegates. We should continue to challenge ourselves in the design and delivery of these events, and practice what we preach in terms of relevant and contemporary learning experiences. Work on next year’s conference in Auckland, and for Adelaide in 2014, suggests that this will be the case.

Today we have seen the presentation of the 2012 Mayfield Project. This initiative is a vital one for our organisation, reaching out to younger professionals, and providing links to practice and higher education. Congratulations to the participants, and to the committee, led by Past Chair Phillip Idle. I encourage everyone to support future Mayfield Projects and to continue the legacy of one of our founders.

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Once again our regional Awards program this year was heavily subscribed and a great success. Thanks are due to the Awards subcommittee for their work, and in particular to Janet Mattiske, who is stepping down from this role having nurtured the Awards program from its inception. Janet has made an enormous contribution over many years. I have no doubt that the Awards provide concrete evidence that CEFPI has been instrumental in significantly raising the level of debate, and the calibre of facility planning and design in Australia, to a position of genuine global standard.

I would also like to acknowledge our partners and sponsors during my term as Chair, many of whom have been long term supporters of the organisation. They are essential to our ongoing operation and we value our relationships with them.

Over my two year term as Chair I have been privileged to work with many passionate and committed colleagues, whose support and friendship I value very highly. The people that make up the Council and its committees are a pleasure to work with, and I have found all of my time on Council very rewarding, both personally and professionally. I would like to thank the executive in particular - Phil Idle, Andrew Bunting, Mark Trotter, Janet Mattiske and John Sewell - for their support and guidance, and Helen Murray for quietly and capably making the role easier and our organisation look professional. I must especially acknowledge our Treasurer, John, for his continuing tireless work, both in that role and in establishing the New Zealand Chapter; and our Secretary, Janet, who steps down at this point after over a decade of service.

In handing over to Mark Trotter I am confident that CEFPI continue to grow, and become an even stronger voice in advocating for exemplary places for learning. I have every faith in the passion and commitment of our members to make this so.

Andrew Pender
Chair
November 2012
4.2 Treasurer’s Financial Report and 2012/13 Budget

1. Profit and Assets

The Total Profit reported in the Financial Report for the Region is $42,476 and includes profit for the operations of the Chapters of $25,085.

The Regions Operations of $17,391 was against a budget of $11,900

The Income was $7,752 above budget mainly as a result of a better than budgeted profit for the Gold Coast Conference of $12,922

Members Fund Equity is now $331,049 and includes Chapter Members Equity of $119,578

2. Region Budget 2012-2013

The Budget estimates a profit of $19,300 for the 2012-2013 year and provides for a lesser profit from the New Zealand Conference of A$25,000

This is the first year where the region could invoice a full membership fee to members and although membership numbers have decreased the income from fees has already achieved the Budget.

The legal and accounting costs for setting up the NZ chapter have been higher than normal seeding costs for funding of a Chapter and further costs are anticipated as the New Zealand Government final approval have not been obtained for all the regulatory issues.

3. Regional Bookkeeper

Colin Bowey was appointed as the Regional Bookkeeper in July 2012 with responsibilities for the Regional Accounts but also to assist Chapters in their Financial Management.

Colin assisted in the reconciliation of the 2011-2012 Accounts with the Auditors Orr Martin & Waters.

John Sewell
Regional Treasurer
8 November 2012

Financial Budget 2012/2013 Spread sheet - Appendix 1
4.3 Receipt and adoption of the Accounts for the period ending 30 June 2012 - Appendix 2

John recommended that ‘The Director’s Report for CEFPI Australasia Ltd Financial Year 2011-2012 be approved’

Moved Vincent Bok  Seconded Mark Trotter Confirmed

He also thanked Orr Martin and Waters for their assistance.

Andrew Bunting moved a vote of thanks and appreciation to John Sewell and Helen Murray, acknowledging their hard work over the last year. John has successfully overcome many challenges involved in setting up CEFPI New Zealand and the financial structure for the upcoming conference.

Moved Andrew Pender
4.4 The Appointment of the Auditors - Appendix 3

“That Orr Martin and Waters be appointed auditors for the 2012-2013 Accounts in-accordance with their letter dated 24 October 2012”

Moved John Sewell  Seconded Andrew Pender  Confirmed

4.5 The Fixing of the Auditors Remuneration – Appendix 3

“That Orr Martin and Waters Fee Quote as per letter dated 24 October 2012 be accepted”

Moved John Sewell  Seconded Janet Mattiske  Confirmed
4.6 International Board Director Report

[1] General:

The international conference this year was held in San Antonio, Texas from the 22\textsuperscript{nd} to the 24\textsuperscript{th} September. San Antonio is a midsize American city about the size of Brisbane – a size we can relate to! The main attraction in San Antonio is the River Walk – a shallow canal that winds through the downtown below street level. It is lined with outdoor cafes and is one of the main tourist attractions in Texas – worth a visit. The other attraction is The Alamo, almost a sacred shrine to the Americans. Hats off when you enter.

The Conference Theme was ‘Connect and Create’ and was billed as a World Conference. The Programme and other conference information were accessible via ‘An App’ on mobile phones. Lego blocks were given out to delegates with the idea of joining them all together for some sort of construction located in the heart of the trade show. See picture for work in progress on the final project.

Outgoing President, Mr David Edwards, a Canadian, welcomed delegates to the conference against a leg go background!

Attendances at the conference were around 550, a good increase on last year with a larger number coming from school district personnel.

Our Region was well represented by:

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• Andrew Pender – President (NSW)
• Andrew Bunting – International Director (Vic)
• John Held – Presenter (SA)
• Vincent Bok REFP – Presenter (Vic)
• Lara Mackintosh – (WA)
• Richard Leonard – (Vic)
• Pit Li – Presenter (Singapore)

In terms of Region size, Australasia ranks as follows:

<table>
<thead>
<tr>
<th>Region</th>
<th>Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australasia</td>
<td>540</td>
</tr>
<tr>
<td>Midwest Great Lakes</td>
<td>438</td>
</tr>
<tr>
<td>Northeast</td>
<td>289</td>
</tr>
<tr>
<td>Pacific Northwest</td>
<td>760</td>
</tr>
<tr>
<td>Southeast</td>
<td>450</td>
</tr>
<tr>
<td>Southern</td>
<td>726</td>
</tr>
<tr>
<td>Southwest</td>
<td>376</td>
</tr>
<tr>
<td>At-Large</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3599</strong></td>
</tr>
</tbody>
</table>

[2] Issues Canvassed at the International Board Meeting included:

**Certified Education Facility Planner Programme**

This certification programme is to replace the REFP designation and be a more substantial qualification for members to have. The REFP designation was easy to obtain and thus held little value to members or to the wider world. Replacing it with a rigorous, exam–based qualification is designed to enhance the qualification which will increase the intellectual capacity of the organisation. A separate Commission has been constituted to administer this programme.

To qualify for entry to the examination, candidates must have obtained formal academic qualifications and show employment history in the education facility planning sphere.

The examination is based on the CEFPI Design Guide as a primary document. This guide comprises fifteen chapters relating to education facility design and provision. The questions cover each of these Chapters. Whilst the guide forms the framework of the examination, additional reading is provided for those who register. The examination is taken over three hours and comprises 200 questions based on

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multiple choices. It is envisaged that these exams will be held in conjunction with Regional and International Conferences.

The REFP designation will cease at the end of December this year. Existing REFPs will be able to qualify for the CEFP status with a shorter examination. Graduates of the San Diego State University Certificate Programme in Educational Facility Planning will also qualify for a shorter examination of 50 questions.

There will be a review requirement every three years.

Non-Member Dues

There is a concern that non-members are attending CEFPI events at Chapters and Regions for the same rate as members and thus obtaining the same benefits for a subsidised cost. While some Chapters and Regions charge a premium for non-members, some do not and in addition there is no flow-on of the additional charge to International to supplement their costs in the organisation. It was proposed that an additional 20% be levied to all CEFPI functions to be remitted to International for this purpose. This, of course, does not apply to the Australasian Region or Chapters, although we already apply a non-member charge for our events. Whilst there is a premium for non-members, the idea is to encourage them to become members.

Mid-year meeting locations

There was a suggestion that the mid-year Board meeting be held in conjunction with one of the Regional conferences in April/May. There would be benefits for both bodies by doing this. A decision as to which conference it will be for 2013 has not yet been decided. It was also agreed that at this meeting of the International Board, the strategic plan be updated.

Student Design Awards

External grant funding for this programme has ceased. This programme enabled students from around the county to prepare a design concept for a new facility at their school, or indeed a new school, which they would present to a group of jurors in Washington DC. This was held in conjunction with School Building Week. The Board is considering way by which this programme can be continued.

Presentation of Annual Design Awards

There was a discussion about the transfer of the annual design awards to a Regional Conference in place of it happening at the International Conference. As these awards are now judged by virtual presentations due to entries registered from around the world, it is not necessary for people to be at the International Conference for this purpose. Firms who win are now advised beforehand of the results in any case. There was no resolution to this issue at this point.
One of our schools, Mount Waverley Secondary College, designed by Clarke, Hopkins and Clarke was a winner in the ‘Projects of Distinction Category’. See the photo showing it on display.

Financial Statements

The auditor reviewed (i.e. not a full audit) the financial statements for the year ended 31st December, 2011. These were presented and showed an improved financial position due to the sale of the office building in Scottsdale.

Chair Elect

The current Chair for 2012/2013 is now Ms Irene Nigaglioni. The Chair elect for 2013/2014 (to be Chair in September 2014) is Mr David Waggoner and The Chair Elect for 2014/2015 is Mr Dan Mader.

[3] Key Note Speakers

The opening Key Note speaker was Jason Dorsey from ‘The Gen Y Group’. He talked of the four age groups that are co-locating together and sometimes find it hard to relate to one another. They are:

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Born Years</th>
<th>Characteristics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traditionalist</td>
<td>Born Pre 1946</td>
<td>Strong Military Connection (US feature). Happy with delayed gratification</td>
</tr>
<tr>
<td>Gen X</td>
<td>Born 1965–1976</td>
<td>Sceptical (actions speak louder than words). Most loyal (but to individuals not corporations or institutions).</td>
</tr>
</tbody>
</table>
This was not necessarily new material but his presentation was humorous, probably more to the locals than to us. He acknowledged the importance of the work we do in creating meaningful educational spaces.

Jamie Vollmer is a public education advocate who works to increase student success by raising public support for American public schools. His previous life was in law and manufacturing. His topic was, ‘Schools Cannot Do It Alone’ and this concentrated on the need for community support, and how to get it, when seeking to raise money for capital expenditure via local bond issues.


There were forty eight break–out sessions run from Saturday to Monday. They were:

- Made in Detroit
- Creating and Implementing Community Connections
- Connecting the Dots: The New Ecosystem of Pedagogy, Technology and Space
- Envision, Connect, Create: How Collaboration of Design Creates Architecture of Space
- A New School from the Students’ Perspective – Post Occupancy Evaluation.
- UK Learning across the Pond – More for Less Agenda.
- Solar Power in K12 Schools

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• A Comprehensive Approach to Healthy and Sustainable School Environments.
• Exploring High Rise Typology for Urban Centres.
• Connecting Students, Creating Futures at Central Campus.
• How to Launch an ENERGY STAR Energy Efficient Competition for K–12
• Abu Dhabi and School Building Innovative Ideas
• Green and Healthy Schools and High Achieving Students.
• Transformation of Education in Abu Dhabi: Learning Communities from Concept to Implementation.
• The ASU Sustainability Science for Sustainable Schools Program.
• Engagement: Real, Not just Consultation.
• Latest Research on Impact of Various Floor Coverings Related to Student Exposure.
• Vision to Reality, through an Integrated Approach to School Design.
• The Ideation Studio Pt 1
• Total Learning Environment Quality.
• Environments for Blended Learning
• How Career and Technology Education is Transforming Educational Programs and High School Facility Design.
• The Best School Ever Made
• Dare to Dream/Mind the Gap
• The Educational Index. Linking Academic Instruction to Capital Planning.
• Go Outside and Learn. The Value of Outdoor Learning Environments.
• Early Childhood Education: A Model for 21st Century Secondary Education
• Education & Operations: A Prioritized Approach to Support 21st Century Needs with limited Resources.
• 21st Century Educational Environments for Special needs Students.
• Making the Case for Sustainable K–12 School Environmental Health Programs.
• The End of General Education: A Model for 21st Century Secondary Education.
• How Many Cooks Does a Sustainable Project Take?
• Building a Teaching Tool: Connecting Curriculum, Culture and the Physical Environment.
• Mid-Century Modernisation.
• Evidence Based Design for Project Learning: A Case Study for a 50,000 SF Addition.
• Challenge and Opportunity: Creating Educational Environments that Attract and Retain Students.
• Post Occupancy Evaluations, Methodologies for School Facilities.
• DoDEA 21st Century Schools, Curriculum, Facilities and Policies.
• The Rule of Thirds: South Australian Experiences of Spaces for Learning Inside, Outside and in the Home.
• The Ideation Pt 2.
• Beyond Planning: Connecting to Students through Architecture.

The Australasian Region members contributed three sessions:

**Vincent Bok**, 'Creating and Implementing Community Connections'. Vincent is our first graduate from the State University of San Diego programme for Education Facilities Planning. This automatically makes him the first Australian REFP.

**John Held**, 'The Rule of Thirds: South Australian Experiences of Spaces for Learning Inside, Outside and in the Home'.

**Pit Li**, 'Exploring a High Rise School Typology for Urban Centres'.

[S] School Visits

School visits this year were organised on a rotating basis which meant that even though choice was restricted, each group managed to visit all schools. The schools visited included:

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Agriscience Magnet Program at Madison High School – LEED Gold. This school was a themed high school around agricultural, hands-on learning. It was also designed around sustainable energy principles and won a LEED Gold designation for this. See photos below:

Cilbo Green Elementary School – LEED Gold.

Rolling Meadows Elementary School
[6] Trade Show

The Trade Show worked really well this year. It was adjacent to the meeting rooms and well laid out. Food was available on the floor of the trade show with the classrooms of the future located at the far end of the show floor which meant that delegates had to navigate their way through the booths to get to the display classrooms. This was a good tactic.


These are becoming a popular feature of the conferences. Learning spaces are temporarily constructed to the latest designs and technology to showcase what can be done at the ‘cutting edge’. This year there were three such spaces. Rather than have them as static displays, they were heavily used for technical sessions. Ref. adjacent photos.
This year’s Award winner was Joplin Interim High School. The city of Joplin suffered though a tragedy no one outside the community can fully comprehend. Together they experienced trauma and emotional stress of losing loved ones, seeing one third of their community destroyed, losing local businesses, churches and schools; and together they are recovering.

Two days after the storm, Joplin Schools Superintendent promised school would start as scheduled. To complete this feat, the district relied on local and national experts to design and construct an interim high school within 55 business days. The school was constructed in a vacated one-level department shopping complex and was essentially an interior fit out. See photo of the storm damage and the new Interim School.
[9] Closing Social Time

Being in Texas, the theme for this was ‘Cowboys’. And so you can see below a couple of local cowboys welcoming the Australians into their Cowboy Fraternity. Some of the Australians were happier about this than others!!

[9] After Dark

As I mentioned above, there were plenty of restaurants to try along the Riverwalk. But on our last night together we found one near our Hotel which served some traditional fare of BBQ Ribs. Some of our group ordered these with small portions of chips to share the plate.

[10] Next International Conference:

The International Conference for 2013 will be held in Indianapolis, Indiana from the 21\textsuperscript{st} to the 23\textsuperscript{rd} September. If you have not been to an International Conference, it is worth making the effort. Everyone needs to experience one of these in their lifetime!

Andrew Bunting
International Director
2\textsuperscript{nd} November, 2012
### 4.7 Membership Report Australasia Region 2012 at November 2012

<table>
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<td>+9</td>
</tr>
<tr>
<td>2011</td>
<td>485</td>
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</tr>
<tr>
<td>2010</td>
<td>430</td>
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<td>2009</td>
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<td>2008</td>
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<td>13</td>
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</table>

While membership numbers appeared to be quite high throughout the year, peaking around 520, final chasing of outstanding invoices in September, has seen a revision to what could best be described as a modest growth over the entire year (+9). Restructuring of government departments appears to have been a major factor, with Queensland Chapter in particular losing a number of long standing members. Further losses in regional areas (particularly WA) highlights the difficulty of Chapter networking/engaging with members at a distance.

It has been suggested that there could be inflated growth in memberships with the $100 discount offered to non-member conference attendees if they sign too an annual subscription. While we have limited capacity to report on this at present, it is generally believed most new members remain engaged with CEFPI for a number of years, particularly when Chapter activity is of interest.

CEFPI Australasia is keen to provide more meaningful reports to Chapters and we have recently purchased FileMaker Pro, a standalone database system, which we should have up and running shortly. Relevant reporting, in a timely fashion on members joining, potentially lapsing and leaving the organization is proving to be problematic and we are hoping to improve the delivery of this information to the Chapters.

I would like to acknowledge Andrew Pender for his support and commitment to the organization and look forward to working with the incoming Chair, Mark Trotter. Finally, I would like to thank Janet Mattiske for her unwavering encouragement and ear over the last few years. Janet’s regular calls have helped keep the administrative wheels turning in sunny Beechworth.

Helen Murray
Administrator
November 2012

Andrew Pender thanked Helen Murray for her contribution to the organisation.
4.8 Chapter Reports

NEW SOUTH WALES CHAPTER
Annual Report for 2011 - 2012

CEFPI Membership
There are currently 135 Chapter members, an increase of 23 members from the previous AGM.

Committee Members
The following office bearers elected at our AGM held on 29 October 2012 are as follows:
Chair - Fiona Young
Chair-Elect- Anne Knock
Secretary - Felicity Lewis
Treasurer - Greg Kervin

Committee members comprising: Peter Doddrell, John Perry, Wendy Godden, Cecilia Wilson, Carole Boyden, Michael Flynn

Regional Council Representatives for 2013 - 2014
Anne Knock, Cecilia Wilson

Bill Walsh who has been with CEFPI NSW since its inception has now retired and moved to Lennox Head. Former chair Bruce Litchfield and Treasurer Dave Buley also stepped down from the board. Greg Kervin has stepped into the Treasurer’s role, and Carole Boyden and Michael Flynn have joined the board.

Chapter Activity
The events to date are:
* Nokia, IKEA & pickled herrings: Learning from Scandinavia. Talk by Anne Knock at Darlington Public School.
* Connected learning: Seeing through walls held at PLC Senior Centre which was focused on technology.
* A day-trip to Canberra to see Radford Junior School and Gungahlin College.
* Giant Steps School with a focus on environmental needs of children on the autism spectrum.
* Talk by Jens & Mie Guldbaek from LOOP: Learning from the Gentofte municipality project held at UTS u.lab

The final site visit of the year will be to the Mabel Fidler Building at Ravenswood School, with a focus on ESD, and the final event of the year will be end of year drinks on Tuesday 4 December.

Finances
The NSW Chapter account balance at June 30 2012 was $57,217.07.

Sponsors
Valued sponsorship in the past 12 months has enabled the NSW Board to launch a 2 year programme of exciting seminars, site visits and special events to all members, guests and students. We extend our thanks to our chapter sponsors Tower Projects and GEO Flooring for their continued support throughout 2012 and look forward to working with them again in 2013.

CEFPI NSW is holding a sponsors workshop and drinks on 4th December 2012 to discuss how CEFPI can provide and promote value for sponsors.

Opportunity
The board have identified an opportunity to offer a bursary or scholarship to students or young professionals. This opportunity needs to be explored in liaison with local tertiary institutions to determine what it is, and how it might be offered. We now have a relationship with u.lab at UTS, where our AGM was held, and we look forward to exploring further shared opportunities.

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The success of the day-long visit to Canberra was evident, and further opportunities around day or half day events will be considered for 2013.

Changes
2012 has been a year of experimentation and many changes for CEFPI NSW. This has followed on from, and built upon the strategic planning workshops which began in 2011.

We have implemented a few new initiatives in order to:

* find out more about what types of events our members and others are interested in;
* expedite the registration process;
* get further support in our quest to broaden the membership demographic;
* outreach to our non-metropolitan members;
* make board liaison / meetings & event organisation more effective and efficient.

These initiatives include:

* Using Eventbrite for event registration.
* Using Survey Monkey following site visits to gauge attendee satisfaction and get suggestions for future events.
* Using the survey and questionnaire forms to seek others who might be interested in further involvement in CEFPI.
* Canberra day-long site visit.
* Starting three Sub-Committees: Membership, Communications & Sponsorship - all three of which are in development stages.

Fiona Young
NSW Chapter Chair
November 2012
QUEENSLAND CHAPTER
Annual Report for 2011 - 2012

CEFPI Membership
There are currently 64 Chapter members.

Committee Members
The following office bearers (2012/2013) elected at our AGM held on 8th Nov 2011 are as follows:
Chair            Noel Christie
Chair-Elect   Deidre Thian
Secretary     Kerry Hands
Treasurer     Peter Bickerton

Committee members comprising:
Mark Trotter Past Chair
Gerry Conway (Gerry will not be continuing in 2013)
Bill Dixon
Raylee Elliot Burns (Tertiary)
Shannon Daly (Mayfield)

Regional Council Representatives for 2013 - 2014
Noel Christie
Deidre Thian

Chapter Activity

Finances
The Queensland Chapter account balance at June 30 2012 was $6 913-84

Events
Wynnum State School Site Tour
Regional Conference
St Joseph’s College Joint Event with ACA
Sustainability in the Classroom Environment – Presentation + Forum
Sheepstation Gully Environmental Education centre

Sponsors
Core Architects
Ecolour Paints
SKM-S2F
Stokes Wheeler

Opportunity
The Queensland Chapter has organised a Strategic Planning Meeting for November 3rd at Catholic
Education Commission Qld to plan not only next year’s events but also look to the future in a more
strategic sense. It is hoped to identify key objectives for the Qld. Chapter at this meeting.

Changes
Gerry Conway has resigned from Committee from 2013 after a very proactive role within the Chapter
and during the Gold Coast Conference. Gerry will continue to maintain his CEFPI membership.
Graeme Harding has transferred to Darwin and his current employment has no relation to Educational
facilities. Graeme wishes to stay in touch but I understand he has not renewed his CEFPI
membership.
CEFPI Qld. will fill these vacant Committee positions after the Strategic Planning day.

Noel Christie
Queensland Chapter Chair
November 2012

SOUTH AUSTRALIA CHAPTER

CEFPI Australasia Limited
PO Box 149 Beechworth  3747
ABN 26 108 413 074
CEFPI Membership
There are currently 43 Chapter members.

Committee Members
The following office bearers elected at the SA Chapter AGM held on the 12th September are as follows:
Chair – Deb O’Riley
Chair-Elect – Deb Auckland
Secretary – David Kilpatrick
Treasurer - Ian Hore

Committee members comprising:
There are 12 committee members. They are Andrew Tidswell, Ann Gorey, John Held, Andrew Gehling, Alex Bennett, Peter Moeck, Ralph Hems, Marino Rossi, Ross Treadwell, Ana Sala-Oviedo, Sophie Mountzouris and Lindsey Williams

Regional Council Representatives for 2013 - 2014
Deb O’Riley
Deb Auckland
Proxy – Andrew Gehling

Chapter Activity
This year our events included: Galilee Catholic Learning Community and Aldinga Beach R-7 School, Burton Birth to year 7 school with a focus on outdoor areas and preschool facilities, the recently completed PPP Roma Mitchell College site, A Conversation with Daphne Gaddie Head of Early Learning Centre Bialik College, the refurbishment of the Morphett Vale Birth to year 7 school and finally on the 14th November we will be visiting Christian Brothers College Junior Campus.
Our events have been exciting, well attended and have continued to be real strength to our chapter. I believe the events are a valued learning tool for our members. Thank you to David Kilpatrick. He has been fantastic at marketing the events and as a result the attendance has been strong.

Special CEFPI event: Jens Guldbaek and Mie Guldbaek Broens from LOOP.bz. have offered to facilitate a CEFPI Event. LOOP.bz consist of Jens Guldbaek, an experienced architect who has always worked with educational environments and Mie Guldbaek Broens, a teacher who has spent her life examining different cultures and learning environments. Together with their worldwide network of architects, designers, teachers, childcare- and social workers they research architecture and its co-dependency with social behaviour and learning.

Finances
Bank Balance - 12 October 2012 $ 6518.33
Principal Income for year
- Start-up funding (Regional Office) $ 5000.00
- Sponsorship of Events $ 2,250.00
- Profit from event attendance

Major Expense for Year
- Thinkers in Residence $ 2,200.00

The SA Chapter has updated our procedures and is working with the Colin the regional bookkeeper. Thank you to Ian Hore for his support in this area.

Sponsors
This year we have increased our effort to find local sponsors for the Chapter. We have been fortunate to have received sponsorship from Breezeway, Pinnacle, Blue Steel and Romaldi Constructions for some of our events.

We are pursuing more sponsors for future events as well as local sponsors for the 2014 Conference. National and international sponsorship for 2013 and 2014 is being pursued by Ros Christie (the conference organiser engaged by the region). Thank you to Marino Rossi and Andrew Gehling for their work in this area.
CEFPI Australasia Limited
PO Box 149 Beechworth 3747
ABN 26 108 413 074
Opportunity
THINKERS IN RESIDENCE
CEFPI SA Chapter has been successful in securing a place at the partners table for the Reggio Emilia Thinkers in Residence Program. The Thinker is Carla Rinaldi, Reggio Emilia: Principals in early childhood. Andrew Tidswell is the representative for CEFPI on this group.
Carla Rinaldi has a passion for the physical environment as the 3rd teacher. We are very positive about our involvement and our role in the residency. We are also very positive about collaboration possibilities between educators and designers. We believe CEFPI is offering advice and support in Spatial Literacy and the connection between education and learning environments. Carla Rinaldi was in Adelaide in August and will also be in Adelaide again in November. Thank you to Andrew Tidswell for his work in this area.

Changes
NATIONAL CONFERENCE IN ADELAIDE IN 2014
A sub-committee has been convened and meet monthly to plan this major event. Andrew Gehling is the chairperson for this committee. A number of conference ideas have been generated and we have settled on a theme, ‘Inside out – Upside Down’.

The Guiding Principles for the 2014 conference include:
• Conference delegates should be inspired return home to improve new or existing inside and outside spaces for better learning outcomes
• Learning methods at the conference should emulate best practice to suit a variety of interests and backgrounds
• The conference should be welcoming, vibrant inclusive and participatory
• The conference should showcase South Australia - its educational program, culture, history and environment, and the venues should also reflect this.
• Organisers should encourage students and young practitioners to attend through specially targeted measures
• The voices of learners should be heard throughout the conference
• Child as Citizen

At the conference we hope to investigate/include:
  o Non-conventional thinking, non-traditional actions
  o Learning is not bounded by the classroom
  o Inverting power structures in education and planning
  o Everything to incorporate ‘the child as citizen’
  o Childhood is a quality of thinking, not a phase of life

As mentioned last year CEFPI SA has recognized the need to investigate the concept of Pedagogy and Space. We believe the Carla Rinaldi Residence Program and our work for the National Conference in 2014 will assist us with this. We are now linking with universities around this concept.

Deb O’Riley
S.A. Chapter Chair
November 2012

CEFPI Australasia Limited
PO Box 149 Beechworth 3747
ABN 26 108 413 074
WESTERN AUSTRALIA CHAPTER
Annual Report for 2011 – 2012

CEFPI Membership
There are currently 92 Chapter members - Membership has been steady with new memberships offsetting dropped memberships.
Connections with allied professions & industry are being explored.
• Property Managers Association have invited CEFPI to make a presentation to their membership - date to be confirmed
• Preliminary discussions with NDU (Fremantle) Education Department to engage with students - Teaching the teachers.

Committee Members
The following office bearers elected at our AGM held on 14.11.2012 are as follows:
Chair: Alec O’Connell
Chair-Elect: Ros Marsland
Secretary: to be decided 21.11.12
Treasurer: Jay Plester


Regional Council Representatives for 2013 - 2014
Alec O’Connell, Lara Mackintosh

Chapter Activity
Board meetings have been held every second month. In 2012 these occurred on 18 January, 21 March, 9 May, 4 July, 12 September and the AGM on 14 November.

WA Chapter Activities 2012
Site Visits – Mercedes College, Belmont City College, Naturescape at Kings Park
Seminars – Nature Based Play, Reimagining Learning Spaces
Exhibitions – My Favourite Spaces
Sponsorship – Open House Perth Junior

The Events Committee facilitated a range of events activities for 2012. The year began with a site visit to Mercedes College hosted by Site Architecture. This was followed by a presentation on Play focusing on nature based play with representation from Nature Play WA, KidSafe, UWA and school based experiences from practising teachers. An informal follow up to Rio Tinto Naturescape in Kings Park was offered to members and their families. May saw a site visit to the Belmont City College hospitality Trade Training Centre hosted by Gresley Abas. This was followed by the Australasian Conference on the Gold Coast which was well attended by the WA membership. Planning continued for two significant events on the calendar. The first being the half day symposium held at Rossmoyne Senior High School in early October and brilliantly organised by a sub committee of the events group - Johnsen Lim (Taylor Robinson), Chris Menage (Scotch College) and Amanda Christou (Dept of Education) Feedback on the event entitled Reimagining Learning Spaces was overwhelmingly positive and points to similar events to be held in the future. Open House Perth offered the perfect opportunity to showcase the next iteration of My Favourite Spaces for learning. Displayed in the State library and involving students from public and private schools a record number of people viewed and participated in activities associated with the display.

The final event for the year will be held in the week commencing 10 December at Notre Dame University to enjoy the award winning Tannock Hall by Marcus Collins Architects. The University will host the event and there will be opportunity to view some of the other interesting Notre Dame projects.

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CEFPI WA members also featured in the 2012 AIA WA Chapter Awards, receiving awards and commendations for the following projects:

- Trades North, Clarkson
- Tannock Hall of Education, University of Notre Dame
- Katijin Centre, AIM
- Hospitality Trade Training Centre, Belmont City College
- Science and Creative Arts Building, PLC Middle School
- Central Institute of TAFE
- Serisier Building + Coady Centre, Mercedes College
- Hospitality Training Centre, Mirrabooka

Communications - This year to date, only one newsletter has been released, but it was our biggest so far. There should be another one out late November / early December, following the CEFPI Big Day Out in Melbourne. This will include a wrap-up of the Symposium, Favourite Spaces Exhibition as part of Open House Perth and information on the end of year function.

Next year we hope to release at least three newsletters, spread throughout the year. If we can get more members on the Committee, I would like to increase the uploading of WA news and events to the website, and also consolidate the issuing of articles for the national eNews. We also need to coordinate with the Industry Partners Committee to ensure our sponsors are getting access to all published information.

Involvement in Regional Activities

- Once again there was a good representation at the regional conference, with many members attending the event.
- There was limited participation in the regional awards and it is hoped in 2013 that this will improve in 2013.
- CEFPI WA is involved in the current Mayfield Project, as organisers, mentors and participants and will be taking part in the event held in Melbourne around the AGM.
- While contributions to the regional website have been sporadic it is hoped that WA can become more actively involved in 2013. This will be assisted by recent development of the website.

Finances

The WA Chapter account balance at June 30 2012 was approx. $21,000. The final figure will be confirmed once all ingoings and outgoings from symposium have been reconciled. This is currently in progress.

Sponsors

For 2012, CEFPI WA has continued its longstanding relationship with a few key sponsors. We have seen the sponsors as a means towards an end of enabling events and wider participation, without the sponsorship becoming an end in itself. While there have been some overtures from some alternative sponsors, we have needed to decline these where there has been a clash with industry competitors that are already sponsoring the organisation. It is worth noting that the cornerstone of our sponsorship comes in the form of "in kind" time and effort from the individuals supporting CEFPI and the firms they work for, including time, printing, materials and participation. Our 2 key financial sponsors for the year have been:

- Davson and Ward, Cost Planners (ref Dominic Ward)
- Armstrong World industries (ref Steve Cohen)

Links beyond the CEFPI members have continued with members of society that have a strong interest in children, learning, design and society, including:

- Western Australian of the Year, Professor Donna Cross – Professor of Child and Adolescent Health at the Child Health Promotion Research Centre
- Nature Play WA - an incorporated not-for-profit association established to increase the time Western Australian children spend in unstructured play outdoors and in nature.
- KidSafe WA - a leading Australian, non-government, not-for-profit charitable organisation dedicated to preventing unintentional childhood injuries and reducing the resulting deaths and disabilities associated with childhood “accidents” in children under the age of 15 years.
- Research Associate Professor Lisa Wood from the University of WA, Deputy Director of the Centre for the Built Environment and Health, School of Population Health
Connections with the Property Managers Association (PMA) and the Architects Institute of Australia (AIA) are ongoing, as are the informal links to other organisations linked with CEFPI members. The Events Committee continue to provide access to speakers and experts, through which issues of design and its effect on the learning environment get discussed and challenged. The year has come to the end with a direct link into the Open House movement (http://www.openhouseperth.net) which had its inaugural launch for Perth in November. CEFPI participated through Open House Perth Junior component of this festival, further increasing the exposure of CEFPI to the architecture profession and community at large.

Opportunity
The links beyond CEFPI listed above offer many opportunities for 2013, and alliances with other organisations such as Commissioner for Children and Young People and State Library of WA could be developed. Our ongoing relationship with UWA and Curtin continues with connections to both Schools of Architecture and the Centre for the Built Environment and Health at UWA. Connections with the Departments of Education within WA Universities has been discussed for development, and the planned event at Notre Dame University in December is a step towards this. Opportunities also exist to connect to Teaching and Learning Offices at the universities also. Discussions have commenced at a board level regarding the development of seminar series in 2013, with increased membership involvement in the organisation and content. Members have also raised the possibility of rural site visits for example to the Southwest region.

Changes
Dr. Alec O’Connell has filled the Chair position as of the 14th November, and I wish him all the best. I would like to take this opportunity to thank all who have helped me in my role as WA chair over the 2 years. While membership has not grown significantly, a number of new members have become active in the organisation of activities held. I would like to thank in particular the executive and board members who really make things happen within CEFPI WA and without whom it would be very difficult. I would also like to thank the 2 retiring members, Eileen Lawrence, secretary, and Jim Watkins, treasurer. Both Eileen and Jim have been long standing members of CEFPI and their contributions to the smooth running of CEFPI WA has been greatly appreciated. I would also like to thank Jay Plester who has been acting treasurer and has agreed to continue as treasurer. He came on board at short notice and has done well at a busy time for CEFPI WA.

Lara Mackintosh
WA Chapter Chair
November 2012

Alec O’Connell moved a vote of thanks to Lara Mackintosh, WA’s outgoing Chapter Chair. He thanked her for her hard work over the last few years.
1. COMMITTEE
Chair: Jo Dane
Chair Elect: Sandy Law (appointed at recent Vic AGM)
Past Chair: Richard Leonard
Secretary: Angela Williams
Treasurer: Doug Harnetty
Committee Members: Hal Cutting, Judith North, Vincent Bok, Rob Bienvenu, Laurence Robinson, Dr. Ben Cleveland, Janet Mattiske, Sandy Law, Gerard Hogan

Regional Council Representatives for 2013 - 2014
Jo Dane, Laurence Robinson

2. MEMBERSHIP REPORT BY HAL CUTTING
The last 12 months has seen a 15% increase in Victorian membership to 141, exceeding our expectations, given our goal this time last year was to increase membership by 10% per year. There are a number of reasons for this increase including the quality and number of the Victorian events and the Victorian CEFPI Awards book which has brought greater awareness of CEFPI, the Victorian Chapter and the quality of educational design in this state. Also significant is the ability of members to now pay in Australian Dollars as a result of the Australasian Region becoming more autonomous. We also had a goal to increase the membership of educators and students.

While the greater proportion of our membership is Architects and Designers (60%), membership of educators has remained steady at 14% and increasing this proportion will remain a focus. Student membership however remains low at 1%

Increasing our membership over the next 12 months will be a challenge given the slowdown in the release of government education projects and the general decline in building activity in Victoria. However, with a number of events already planned over the next 12 months and an easier process for becoming a member, the future looks bright.

3. CHAPTER EVENTS
a) CEFPI Victoria Awards 2012
There have been 44 No. entries into the Vic Awards for 2012, including a number of entries into a new Category dedicated to ‘outdoor learning spaces’. This year the Committee has coincided launch of the Awards publication, “Places for Learning” with the Awards event, with every entry receiving a book as part of the submission.

b) SCHOOL VISITS
The Events Sub-Committee (led by Sandy Law and Laurence Robinson) organised a fantastic tour of the Ormond College Academic Centre at the University of Melbourne, where we were privileged to hear from A/Pr Peter Jamieson, A/Pr Rufus Black and Architect John Lee.

c) Big CEFPI Day Out
A great deal of focus in the last 2 months has been on organising the inaugural Big CEFPI Day Out. We were able to secure $3,500 of sponsorship from four different companies: TeamBoard, Spectrum Floors, Above Left and Ampelite. We were unable to charge participants any more than a token amount to cover transport to and from the School venue, due to the venue hire conditions at the University of Melbourne (to save hire costs). Depending on the success of the first event I believe there is scope to hold this event as an annual event, charging attendees a higher rate and having the event organised professionally.
4. FINANCIALS
The Chapter is in a very sound financial operating position having met all of its liabilities for 2011/12 whilst maintaining a healthy operating surplus. Led by the Treasurer, Doug Harnetty, the committee has been focussing on ways to build on revenue, consolidate the cash reserves and to streamline its banking. Significant effort has also been applied to aligning the Chapter's banking and financial arrangements with the Region - as is now required under the new procedures and to meet the regulatory requirements. The largest income stream remains the CEFPI Victoria Awards program. Refer separate Treasurers Report.

4. SPONSORSHIP A new initiative that commenced this year involved the sponsorship by CEFPI Victoria of two education students to attend the Regional Conference on the Gold Coast. A competitive expression of interest was issued to all university education Faculties. We could not separate the two recipients, Celina Lee and Kelvin Broadway. As a condition of their sponsorship they will be presenting a brief overview following the AGM, describing how the conference experience has shaped their approach to teaching.

The Victorian Chapter committee plans to make this an annual event and will call again next year for student submissions.

Summary
The Victorian Chapter continues to grow and thrive and it is a very rewarding organisation to be a part of. Our program of regular events and Awards program enables us to increase awareness into the education community on the importance of designing schools and learning environments that are aligned with specific educational intentions. Yet, there is still much more to be done. We plan to continue growing and providing value to the membership. In the next year we will be looking to expand sub-committees into the general membership in an attempt to: a) increase general membership participation; and b) expand programs and initiatives to the benefit of the membership.

Jo Dane
Chair, Victorian Chapter
November 2012
SINGAPORE CHAPTER
Annual Report for 2011 – 2012

CEFPI Membership
There are currently 10 Chapter members.

Committee Members
The following office bearers elected at our AGM held on (date) are as follows:
Chair: Phan Pit Li
Chair-Elect: Nil
Secretary: Darren Benger
Treasurer: Geoffrey Chew

Committee members comprising: Nil

Regional Council Representatives for 2013 - 2014
Phan Pit Li

Chapter Activity
1. Gazetted Registration of the CEFPI Singapore Chapter with Singapore Registry of Societies on 11 November 2011
2. In-principle confirmation of intent to sign an MOU with Singapore Institute of Architects (eg to hold joint events)
3. November 2012: Opening of Bank Account

Finances
The CEFPI Singapore Chapter account balance at June 30 2012 was not yet established and was pending opening of an account ready for acceptance of seeding fund.

Sponsors
NA

Opportunity
Nil

Changes
Pending further discussion with CEFPI Australasia Ltd on how to bring the timings and processes for society-registration (in Singapore) more in line with the Australian timings and processes (if required).

Phan Pit Li
CEFPI Singapore Chapter Chair
November 2012
NEW ZEALAND CHAPTER
Annual Report for 2011 – 2012

CEFPI MEMBERSHIP
As our first year draws to a close, its provided an opportunity to reflect on how things have gone. It’s been a really good year with a core group of about 10 folk making up the committee. This committee team is both the chapter committee and the organising committee for the 2013 Australasian CEFPI conference. We have a good team who get on well and are working together in a very positive way. We always look forward to the meetings and of course it’s an added bonus when our Australian CEFPI colleagues attend.

Increasing the membership base does need to be our focus for the next few months in the build up to the conference. However we are continually heartened by the increasing awareness of the CEFPI name in the industry here in New Zealand. 18 months ago no one had even heard of CEFPI…..including myself! Now the name pops up quite often.

COMMITTEE MEMBERS
Chair – Hamish Boyd, Architect (Jasmax Ltd)
Treasurer – Malcolm Bowes, Architect (Architectus)
Secretary – Chris Bradbeer, Deputy Principal (Stonefields School)
Conference committee chair – Helen Anderson, (Director Bay of Plenty Polytech)
Committee – John Sofo, Architect (ASC Architects)
Committee – Daniel Birch, Principal, (Hobsonville Point Primary School)
Committee – Lisa Oldham, Librarian (National Library NZ)
Committee – Jacque Allen, Educator (St Kentigern College)
Committee – Brian Clohessy, Architect (BVN Architects)

REGIONAL COUNCIL REPRESENTATIVES
Hamish Boyd

CHAPTER ACTIVITY
The conference continues to be our big ‘project’, there’s no going back now, possibly we would have preferred a year’s ‘grace’ to focus initially on building our membership numbers in our first years establishment. But at a pragmatic level there are some quite good new education projects in Auckland which will be worth visiting right now, rather than waiting another year or two to see them. Come and have a look while they are fresh! We have an excellent line up of speakers and are looking forward to having them share their insights and learning’s with all of us.

In addition to visiting Auckland for the conference we have organised an optional preliminary session in Christchurch, this will be quite eye opening for some. The central city particularly has been decimated. Two thirds of the central city buildings are gone or in the process of coming down. It’s my home town, it’s been an incredibly emotional experience to see the destruction of the place where you grew up. Even more horrifying for the folk living there every day. I was in the 6.1 shake last Christmas. The all consuming power is immense as you feel and hear every connection in the building struggling to keep it all together.

Imagine the difficulty of your school being wrecked and shut down and having to move down the road and share a school campus with another whole school. Two schools on one site. Perhaps it’s very efficient from a property perspective but culturally and practically it’s not easy for the educators, or the students. How would you cope with that situation?

I strongly urge you to consider doing this preliminary session in Christchurch, it will be sobering and it will also be uplifting seeing how the schools are coping. A disruption of this scale sure helps a community prioritise what is important. If this happened to your school, what would you do first?

We have an office in Christchurch, I am there every week or so at the moment, it is SAFE to visit.

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Now that the conference planning is starting to feel ‘under control’, we are very aware of the need to now start growing our membership. To that end we are having another school visit to finish this year.

So far we have had two school CEFPI visits this year, Stonefields Primary School and Hingaia Primary School, both new projects and worth visiting. For each visit we had around 30 attendees, as after school events. The feedback has been very encouraging.

For this last term we are planning to visit the new Ormiston Senior College, for years 11, 12, 13, the final three years of high school in NZ. The whole school is one building arranged around a large central courtyard space.

FINANCES
Currently we have NZ $16,684.00 in the bank account. We would like to take this opportunity to acknowledge the seed funding that came from Australia that allowed us to set up the NZ Chapter. Thank you for your support. Already our account has benefitted from some of the conference sponsors funding being deposited in advance. We have been advised that the NZ Ministry of Education is keen to come on board as a key sponsor for the conference. This is good news because it really speaks of the MoE’s high level of interest and support for CEFPI, which will in turn assist with our membership drive.

OPPORTUNITY
Commercially Christchurch will present opportunities and challenges for our members, both designers and educators. Predictions are sitting around a potential education spend alone in the order of $1Billion. Already we are seeing Australian architects sourcing work in Christchurch, often in association with NZ offices.

This level of construction activity will be unprecedented in our countries history. Hopefully the situation will generate some good architectural and educational outcomes.

ACKNOWLEDGEMENT
Can I take this opportunity to thank our Australian CEFPI colleagues for the support and encouragement we have received as we get set up? It’s been fantastic; you have all been terrific to interact with. Particular thanks to John Sewell, Andrew Pender and Mark Trotter.

Hamish Boyd
NZ Chapter Chair
November 2012
4.9  Acknowledging Retiring and Welcome New Council Representatives

Andrew Pender acknowledged and thanked outgoing Executive Secretary and Award’s Co-ordinator, Janet Mattiske. Janet is stepping down after many years of contribution to CEFPI Australasia. He also acknowledged Philip Idle and Paul Rossen (both from WA Chapter) for their efforts over the years. He welcomed Laurence Robinson, a new Victorian Chapter Representative and Alec O’Connell (WA Chapter Chair & WA Council Representative) back to the Council.

Andrew also thanked the Chapters formally for their contribution to the health of the organisation and steady growth of CEFPI Australasia membership.

Moved  Andrew Pender   Seconded  Andrew Bunting   Confirmed

5. General Business

5.1 Announcement of Chair- Elect

Andrew advised that one nomination was received for the position of Chair-Elect: Richard Leonard. Richard has accepted the position and will become Chair of CEFPI Australasia in November 2014 – November 2015.

5.2 Confirmation of the Election of Directors for the period November 2012 to November 2014

Andrew congratulated and formally acknowledged the new Executive for 2013/2014:

Mark Trotter – Chair
John Sewell – Treasurer
Deb O’Riley – Secretary
Andrew Bunting – International Director (until Nov 2013)
Chair-Elect – Richard Leonard
Past Chair – Andrew Pender

Moved  Vincent Bok   Seconded  Andrew Gehling

5.3 Announcement of inaugural Life Members

The Chair advised that the award of Life Membership is the highest honour that CEFPI Australasia Region can bestow on an individual and is done in recognition of those who have made an outstanding contribution to the organisation. Such people must be financial members of the Australasia region and have a record of long and committed service to the organisation. Such members are not required to pay annual membership fees and registration to Australasia’s annual regional conference is free.

Four inaugural Life Members have been confirmed: Janet Mattiske, Andrew Bunting, Jeff Phillips and Ann Gorey. Andrew thanked them all for their many years of service to the organisation and advised an official ceremony involving citation and medal would take place in New Zealand in May 2013.

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5.4  2013 Regional Awards

Andrew advised that members should expect to receive an email early December regarding the 2013 Awards. Registration for the awards will be open before Xmas and it is important for submitters to start thinking about their schools input, given the timeframes are earlier this year. Further enquiries should be directed to Lara Mackintosh, the new Awards Co-ordinator.

5.5  Vote of thanks to Andrew Pender

Mark Trotter thanked the outgoing Chair Andrew Pender for his hard work over the last two years. Andrew has contributed greatly to consolidating CEFPI Australasia particularly building the face of the organization through the website and the Mayfield Project. He was looking forward to stepping up to the challenge of being the new Chair and working together with great colleagues to contribute to CEFPI Australasia’s ongoing success.

There being no further business, the meeting closed at 5.37pm.

Andrew Pender      Dated
Chair

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