

2018 LEARNING ENVIRONMENTS AUSTRALASIA AWARDS SUBMITTAL INFORMATION

As a leader in the field of educational facilities, Learning Environments Australasia (LEA) invites you to make submissions for the 2018 Learning Environments Awards.

These Awards are open to registered LEA members - planners, school principals, bursars, consultant architectural firms or construction management firms – whose educational facilities' projects demonstrate effectiveness in planning, design and construction of educational facilities across the Australasia region.

In this eleventh year of these awards, LEA aims to raise the standard of educational planning and design, with a focus on educational outcomes, as it applies to all educational facilities across the Australasia region.

The core mission of the awards is to bridge the awareness of architects and school communities about the interplay between teaching and learning methodology and space by identifying examples of good educational spaces where innovative architectural ideas successfully support an educational philosophy.

Awards will be presented at a ceremony on Tuesday 29 May at the 3R Conference Dinner, Hilton Hotel Sydney (7pm – 11.30pm) in the following 7 Categories:

Category 1: New Construction / Entire New Educational Facility. This category applies to construction of an entire new school or educational institution. Must have been occupied at least 6 months prior to lodging the awards application and construction completed within the last 3 years.

Category 2: New Construction / New Individual Facility Over \$8m. This category applies to a new building in an existing school or campus. Must have been occupied at least 6 months prior to lodging the awards application and construction completed within the last 3 years.

Category 3: New Construction / New Individual Facility Under \$8m. This category applies to a new building in an existing school or campus. Must have been occupied at least 6 months prior to lodging the awards application and construction completed within the last 3 years.

Category 4: Renovation / Modernisation Over \$2m. Must have been occupied at least 6 months prior to lodging the awards application, and construction completed within the last 3 years.

Category 5: Renovation / Modernisation Under \$2m. Must have been occupied at least 6 months prior to lodging the awards application and construction completed within the last 3 years.

Category 6: An Innovative Education Initiative. Education Initiative must have been delivered to students for at least 6 months prior to lodging the awards application. Designed to showcase significant contributions to learning environments by schools, educators, students, designers, community organisations etc.

Category 7: Landscaping/Outdoor Learning Area. Designed to showcase outdoor learning environments targeted to improving educational outcomes. Must have been occupied at least 6 months prior to lodging the awards application and construction completed within the last 3 years.

Project Types can include:

- Early Years
- Specialist
- Primary
- Tertiary
- Secondary
- Other

The project(s) being recognised will best demonstrate the comprehensive effectiveness of planning, design and construction as outlined in the criteria section of the attached Entry Requirements.

The Entry Requirements will guide you through the process of entering the awards. Submissions are required to be submitted online via Awardforce. Should you require any additional information, contact the Administrator, Helen Murray admin@a4le.org.au or call 0419 295 597

Thank you for entering the awards and good luck with your submission.

ENTRY REQUIREMENTS

1. AWARD TIMELINES

Registration & Submission Portal

OPENS:

Thursday 15 February 2018

SUBMISSIONS PORTAL CLOSSES:

Thursday 22 March 2018 midnight

Ceremony

AWARDS PRESENTATION:

Tuesday 29 May 2018

3R Conference Dinner, Hilton Hotel Sydney

2. REGISTRATION and SUBMISSION (via online submission platform)

Both registration and submission takes place via this online platform:

<https://learningenvironments.awardsplatform.com/>

A registration fee of \$400 AUD [+ GST] per submission, will be charged, **once the project is submitted.**

Note: One educational facility may be entered in multiple categories. However, a \$400AUD + GST fee for each time the educational facility is entered is payable. Submissions for one educational facility in multiple categories should be tailored to suit each category [text and photographs].

Upon receipt of registration an invoice will be issued.


Submissions to be lodged online via the awards platform between **Thursday 15 February 2018 and Thursday 22 March 2018 (midnight).**

Entries for which no fee has been received will not be able to progress to Judging. *Payment must be received by 30 March 2018*

How to commence your entry go to: <https://learningenvironments.awardsplatform.com/>

Choose either **Registration** form (for new users) OR **Log in** form (for existing users from 2017).

Registering as a new user? You will see a message on the screen that says check your email and verify your email address.

 An email has been sent to your address for verification. You will need to click the verification link in the email.

If you don't see your email in a couple of minutes, please check your junk mail or spam folder - if it's not there, contact your network or IT administrator to whitelist the address no-reply@awardsplatform.com.

[Resend verification email](#)

Entrants will not be able to start an entry until they confirm their email address.

Existing users – need to use the **Log in** form with your email and password from last year. If you have forgotten your password, click the *Reset password* link to reset it.

Once you have logged in (and confirmed your email address) you can start your entry immediately.

Important

You will be able to populate responses to the awards criteria and upload plans and images within the awards platform. It will be possible to save your submission and return to it anytime during the submission period. The award criteria have been reviewed and streamlined since last year and should be a simpler process.

Entrants should allow plenty of time to prepare their entries, don't forget to allow for any questions for the coordinator, obtaining the written statement from the school (Educational Facility Narrative) etc.

Questions regarding Member ID or access to Award force? Contact Helen admin@a4le.org.au

Questions re Submissions? Contact the Award Coordinator via awards@a4le.org.au

AWARD CRITERIA

The award will be presented to the entrant whose educational facility project best meets the following documented criteria. Succinct answers including bullet points are encouraged.

All Categories:

A. Planning Process:

- a) Provide evidence of a comprehensive planning process including project-specific research; consulting with clients, users, stakeholders and information gathering.
- b) Provide evidence that a comprehensive educational specification/brief and program of requirements has been developed as part of the planning process. [As applicable for Category 6]
[Score weighting 20%, 400 words max]

Categories 1-5 & 7:

- B. Design Outcome:** Provide evidence that the architectural design meets the requirements of the educational brief with a special emphasis on the educational value of the space.
[Score weighting 20%, 250 words max]
- C. Flexibility:** Provide evidence of the unique functionality of the design as well as its responsiveness to changes in the educational program.
[Score weighting 20%, 250 words max]
- D. Innovation:** Provide evidence of design innovation in areas such as:
 - 1) **Innovative Design Solution:** Evidence the design introduces new ideas or approaches to educational facility planning and/or supports a unique educational program; and/or
 - 2) **Value for Money:** Innovative use of building or planning techniques to achieve maximum value for money such as: maximising built area, maximizing improvements achieved through renovation and upgrades, maximising enhanced learning opportunities, utilizing cost effective construction techniques, maximizing outcomes by incorporating shared use and collaboration with other aligned organizations; and/or
 - 3) **Design Elements:** Evidence of innovative use of design elements (materials, colour and lighting etc.) that contribute to or enhance the educational environment; and/or

- 4) **Sustainability:** Evidence of innovative use of materials, systems and techniques to achieve enhanced environmental sustainability i.e. efficient maintenance and running costs, reduced water consumption, design for recycling, improved health and wellbeing of users etc.
[Score weighting 20%, 400 words max]

Category 6:

The **Innovative Education Initiative** category award will be presented to the entrant whose project best meets the following criteria. [All criteria equally weighted]

- E. Innovative Program:** Evidence that the education initiative challenges and transforms the role that educational facilities play in the learning process.
[250 words max]
- F. Innovative Approach:** Evidence that the education initiative introduces innovative ideas or approaches to current practices in the development of educational facilities and aims to inform the field of educational facility planning.
[250 words max]
- G. Innovative Use:** Evidence that the education initiative demonstrates innovative use of an educational facility by educators and students and/or members of the community. Include any evidence of improved educational experiences for students.
[250 words max]

INFORMATION REQUIRED FROM APPLICANTS – TO BE ENTERED INTO AWARDFORCE

		Applicable to Categories
Tab 1	Project Summary <i>NB Attachment required – Project Thumbnail in .jpg format</i>	<i>All categories</i>
Tab 2	Applicant and Project Team Details	<i>All categories</i>
Tab 3	Project Data	<i>All categories</i>
Tab 4	Project Timeline <i>NB Attachment required – Post Occupancy Evaluation (non-mandatory) .pdf</i>	<i>All categories</i>
Tab 5	Criterion a) Project Planning Process <i>NB Attachment Allowed– Annotated photos, plans or drawings, up to three supporting JPG or JPEG format files, each 1MB max file size.</i>	<i>All categories</i>
Tab 6	Criteria b) – d) inclusive. Project Narrative <i>NB Attachment Allowed– Annotated photos, plans or drawings, JPG or JPEG format, each 1MB max file size.</i> Criteria e), f), g) Project Narrative for Category 6 <i>NB Attachment Allowed - Up to three supporting JPG or JPEG format, each 1MB max file size.</i>	<i>Criteria b)-d) apply to Categories 1-5 & 7.</i> <i>Criteria e), f), g) apply to Category 6 only.</i>
Tab 7	Educational Facility Narrative <i>NB Attachment required - Educational facility narrative on letterhead .pdf</i>	<i>All categories</i>
Tab 8	Photos, Images and Videos – Release Permission. <i>NB scanned and signed letter attachment required in .pdf format</i>	<i>All categories</i>
Tab 9	Multi-page PDF <i>Attachment Required– A single multipage A4 sized PDF file (maximum file size 10 MB) containing:</i> <i>a. Set of floor plans and a site plan. Drawings to be titled and carefully edited in presentation style format, suitable for publication. Must be coloured, include a north point and suitably annotated to read at reduced size;</i> <i>b. Overall sketch or concept drawing; and</i> <i>c. Up to 8 Screen view resolution images with titles of their location - one per A4 page.</i> <i>Plans and photos as applicable to be submitted for Category 6.</i>	<i>All categories</i>
Tab 10	Photos & Videos <i>Attachments Required - High and low resolution images</i> <i>Videos - in .wmv format - maximum 2 minutes (optional).</i>	<i>All categories</i>
Tab 11	Website Information <i>A precis of project in this section will be uploaded to LEA website.</i>	<i>All categories</i>
Tab 12	Poster	<i>All categories</i>